Program Introduction
The Natwani Coalition, a project of The Hopi Foundation, is a program representing an affiliation of Hopi organizations and individuals dedicated to preserving Hopi farming traditions, strengthening the local Hopi food system, and developing innovative sustainable strategies to promote wellness of the Hopi & Tewa People. Go to natwanicoalition.org for more information.

Micro Grant Description/What We Fund
The 2022 Micro Grant is an opportunity to fund projects from the Hopi/Tewa Community focused on (1) sustainable methods of agriculture, (2) supporting healthy food distribution & consumption, and (3) preserving traditional food & farming knowledge. A total amount of $20,000.00 is available to distribute at $1,000.00 per award.

Important Dates/Award Amount
- Request for Applications Open: May 17th, 2023
- Request for Applications Deadline: June 12th, 2023 5:00 PM MST
- Micro Grant Funding Period: June 2023 – September 30, 2023
- Award Request Amount: $1,000.00

Applications submitted shall be rated on the following areas of criteria:
- Supporting & preserving traditional, sustainable farming, gardening, and/or ranching practices;
- Increases the availability of fresh produce to Hopi/Tewa families;
- Promotes traditional/healthy foods & diets in the community and to Hopi/Tewa families;
- Strengthens the growth & preservation of the local food system;
- Addresses a need in the Hopi/Tewa farming or ranching community through its proposed activities;
- Is feasible to complete within the grant timeframe and proposed budget;
- Demonstrates proper resources or experience to complete the proposed project;
- Demonstrates involvement in Hopi culture, values, and traditions;
- Demonstrates community involvement/support.

Micro Grant Program Restrictions
- Proposed projects must take place on the Hopi Reservation.
- Applicants may only submit one (1) application packet for the Micro Grant per funding cycle.

Eligible Applicants
- Individuals representing their family or clan farming, gardening, or growing areas;
- Village Administrators & Staff members representing their Village, Senior, and/or Youth programs;
- Others: Hopi/Tewa community members or volunteers that provide a public service through the demonstration of their work in food, farming, or growing.

Ineligible Applicants
- Individuals awarded who were awarded the Community Micro Grant in the year 2021 are unable to apply for the grant year 2023.
- Previous grantees who are not in good standing with the Hopi Foundation – Natwani Coalition are unable to apply for the grant year 2023.
Eligible expenses

- Equipment for farming, growing, gardening, orchards, fencing, ranching, small animal husbandry, or restoration work
  
  **Important Note:** The Micro Grant will only allow up to $500.00 for one single equipment item that matches or exceeds $500.00

- Materials for farming, gardening, orchards, fencing, ranching, small animal husbandry, or food presentations/demos

- Disposable materials for educational outreach, training workshops, or presentations

- Travel or Host Meals
  
  **Important Note:** The Micro Grant will only allow up to $150.00 to be spent on travel/host meal expenses

Ineligible Expenses

- Salaries & benefits

- Loans, liens, investments, or debts

- Travel/Lodging

- Stipends or Honorariums

- Funds may not be used for litigation, lobbying, or political activity

- Fees for vendors, technicians, or specialized services

APPLICATION PACKET MATERIAL CHECKLIST

☐ Application (7 Questions) – All Questions must be completed for the app. to be considered complete.

**IMPORTANT NOTE:** Typewritten fillable applications are highly preferred. Handwritten applications will be accepted, however, applications must be clear and legible.

☐ Budget Line Item Worksheet – Completed Form

☐ Other Sources/In-Kind Worksheet – Completed Form

☐ Volunteer Waiver & Release Form – Reviewed & Signed

☐ Release Authorization Form – Reviewed & Signed

☐ Letters of Support – Minimum of two (2) letters of support from **key individuals** who will support your project goals, benefit from the completion of your project or assist in the completion of your project.

**IMPORTANT NOTE:** Letters of Support from direct family members WILL NOT BE ACCEPTED.

Submission Instructions. Application Packets May Be Submitted Through the Following:

- Mailing to Natwani Coalition P.O. Box 301, Kykotsmovi AZ, 86039 (Postmark date must be no later than 6/12/2023)

- Email to kyle.nutumya@hopifoundation.org

- Hand Deliver to Natwani Coalition Office – Peace Academic Center, Classroom #3 Kykotsmovi, AZ

**IMPORTANT NOTE:** Hand-delivered and emailed application packets shall be SUBMITTED NO LATER THAN June 12th, 5:00 PM MST

Applications will not be returned. Please ensure you make a copy of the application for yourself.
Grantee Expectations & Guidelines

All grantees must complete the following requirements:

1. **Final Report**: All grantees are required to submit a final project report after their project is complete.
2. **Submit Receipts & Invoices**: All grantees must submit copies of their receipts and invoices for direct purchases related to this grant.
3. **Project Updates**: All grantees will be required to provide on-site project visits with NC staff.
4. **Workshops**: All grantees will be required to attend one (1) community workshop sponsored by the Natwani Coalition during the Micro Grant funding Period. Workshop topics & dates TBD.
5. **Showcase**: All grantees will be required to showcase their projects at the 2023 Hopi Agricultural Food & Symposium. Date and Location TBD.